

## **SEA LIONS SWIM TEAM CLUB BY-LAWS**

(An Oregon State non-profit organization)

### **Article I: Purpose**

The Sea Lions Swim Team's purpose is the instruction or training of individuals, 18 years and under for the purpose of improving or developing their capabilities in swimming. College age swimmer's may participate with Coach and Board Approval. Our goal is to promote competitive swimming activities for the children of our community, under the sanction and guidance of Oregon Swimming Incorporated; under the legal limitations of a public charity.

### **Article II: Membership**

Members of the Club shall be parents or guardians of registered swimmers of the Sea Lions Swim Team and Directors of the club if not a parent/guardian of a registered swimmer.

- Section 1:** A registered member shall be in good standing of the club. A member in good standing is defined as a family that is current in paying their dues, i.e., GSHPRB and with the SLST.
- Section 2:** Parent/guardian shall be responsible to participate in the fundraising activities of the club. In lieu of participation, members shall donate \$100/year per family.
- Section3:** A minimum of 10 hours per family of volunteer time is required per calendar year. In the event, said hours are not completed, each family will be charged \$10.00 per hour for remaining hours.

### **Article III: Meetings**

- Section 1:** Regular meetings of the Board shall normally be held monthly during the swim season. Board meetings are open to all members. Executive sessions of the Board are called if necessary and will include only members of the Board unless specified by the President. New officers shall be elected each October at the annual membership meeting.
- Section 2:** Special meetings of the members may be called by the president, or by petition of not fewer than five (5) voting members.
- Section 3:** Notice of meeting time and location shall be given at least seven (7) calendar days prior to any regular or special meetings.
- Section 4:** A quorum shall be at least one-sixth (1/6) of the registered membership.

**Section 5:** Voting on any matter coming before any meeting of the members shall be decided by a simple majority vote. One vote is allowed per registered swim family and any/all Directors of the Club, if not a registered swim family. Voting by proxy shall not be permitted.

**Article IV: Rights & Liabilities of Members**

No director, officer, member, or authorized agent, or representative of the club shall be liable or responsible for any debts or liabilities of the club, or liable to the Club except to the extent of their unpaid portion of membership dues and entry fees.

**Article V: Officers**

**Section 1:** The officers of this club shall be President, Vice President, or Co-Presidents, Secretary and Treasurer. Each officer shall be elected and will serve for a period of two years, or until a successor is duly elected.

**Section 2:** President - It shall be the duty of the President to preside over all meetings of this club, including meetings of the Executive Board.

**Section 3:** Vice President - Supervises all committees and in the absence of the President, assumes all the duties and responsibilities of the President. Coordinate Fundraising efforts and Volunteering hours for each swimmer/family. If there are Co-Presidents then both will divide the duties of the President and Vice President accordingly.

**Section 4:** Secretary - The Secretary shall keep a record of all meetings of the general membership and the Executive Board. The Secretary shall keep the information on the website updated monthly.

**Section 5:** Treasurer - The Treasurer shall receive, deposit, fill out appropriate IRS and State tax forms, and disburse all monies. The Treasurer shall keep proper accounting records of all transactions to include year-end financial reports.

**Article VI: Executive Board**

**Section 1:** All activities of the Sea Lion Swim Team shall be supervised by the Executive Board, which shall be composed of the President, Vice President or Co-Presidents, Secretary and Treasurer.

**Section 2:** Board members shall be elected at the October meeting, from members of the Club.

**Section 3:** Meetings of the Executive Board shall be called by the President at the request of any member of the Executive Board.

- Section 4:** A majority of the members of the Executive Board shall constitute a quorum.
- Section 5:** A vacancy occurring in any office shall be filled by appointment by the President, except in the event of a vacancy in the office of President, then the Vice President shall succeed to such office.
- Section 6:** All money received by the club shall be placed in a bank designated by the Executive Board, and withdrawals of such funds shall require the signature of two officers of this organization.
- Section 7:** Any decision of the Executive Board may be revoked by a 2/3 majority vote of the members in good standing of the Club who vote in person at a scheduled meeting of the Club at which a quorum is present.
- Section 8:** All members of the executive board will receive no financial compensation for duties.

**Article VII: Directors of the Club**

- Section 1:** Safety Director - Shall insure that the club is in compliance with the safety criteria set forth by USA Swimming, and Oregon Swimming, Inc.
- Section 2:** Coaches - Any paid person performing the duties of a "coach" with a signed contract to the SLST.
- Section 3:** Meet Director - Shall coordinate all aspects of home swim meets, including but not limited to obtaining meet sanction, registration, set up and operation of meet, awards, and completion of paperwork and mailing of results to OSI and participating teams. The meet director shall also designate a concession chairperson and safety coordinator for each designated home meet.

**Article IX: Fees**

- Section 1:** All members must pay applicable membership fees as determined annually.

**Article X: Miscellaneous**

Robert's Rules of Order shall govern this club in all cases in which they are applicable and in which they are not inconsistent with the Bylaws.

**Article XI: Amendments to the Bylaws**

**The Bylaws may be altered, amended or repealed and new bylaws may be adopted by the Executive board with a two-thirds (2/3) majority vote, and then submitted to the membership for a majority vote, which will be final.**

**Article XII: Dissolution**

**Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for the public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located exclusively for the purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes. The Club may be terminated and dissolved upon the affirmative vote of at least two-thirds (2/3) of the membership entitled to vote.**